

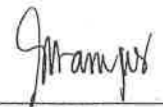
Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees / Special Disbursing Officers
as of 15 November 2017

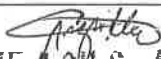
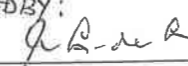
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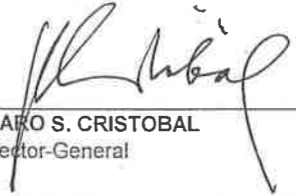
Agency Name: Foreign Service Institute
Agency Code: B4646

Book No.: RA
Account Title: Advances to Officers and Employees
Advances to Special Disbursing Officers
Account Code: 1 99 01 040 ; 1 99 01 030

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Travel and Special Purposes									
1.Local Travel									
Cruz, Estrella	9/27/2017	To cover seminar fee, airfare, transportation, hotel, meals and incidental expenses in connection with official trip to Bacolod City on Nov 21-24, 2017 for the Philippine Librarians Association, Inc (PLAI) Annual National Congress	DV#17-09-1116; Check#991565	14,500.00	14,500.00				
Quindoza, Mark Lawrence	9/27/2017	To cover seminar fee, airfare, transportation, hotel, meals and incidental expenses in connection with official trip to Bacolod City on Nov 21-24, 2017 for the Philippine Librarians Association, Inc (PLAI) Annual National Congress	DV#17-09-1114; Check#991565	14,700.00	14,700.00				
Refuerzo, Rosario	9/27/2017	To cover seminar fee, airfare, transportation, hotel, meals and incidental expenses in connection with official trip to Bacolod City on Nov 21-24, 2017 for the Philippine Librarians Association, Inc (PLAI) Annual National Congress	DV#17-09-1115; Check#991565	14,700.00	14,700.00				
Verdejo, Ma. Luz	9/27/2017	To cover seminar fee, airfare, transportation, hotel, meals and incidental expenses in connection with official trip to Bacolod City on Nov 21-24, 2017 for the Philippine Librarians Association, Inc (PLAI) Annual National Congress	DV#17-09-1117; Check#991565	15,100.00	15,100.00				
2.Foreign Travel				0.00					
3.Special Activities/Projects				0.00					
TOTAL				59,000.00	59,000.00	0.00	0.00	0.00	

Certified Correct:

VERONICA V. MANIPIS
Head, Financial Management Section

Verified by: 
CHERRIF LOO C. ARGUILLA
AUDIT TEAM LEADER
Noted by: 
EDNA L. DE LEON
Supervising Auditor

Approved by: 
CLARO S. CRISTOBAL
Director-General
Date Submitted: November 22, 2017

Note: This Report of Ageing of Cash Advances shall be submitted by the Agency directly to COA. COA shall provide the IATF the list of Departments/Agencies that are compliant with this condition.