

STATEMENT OF ALLOTMENT, OBLIGATIONS INCURRED & BALANCES
As of 31 December 2011

Department : Department of Foreign Affairs
Agency : Foreign Service Institute
Fund Title : General Fund
F.P.A. : 101

Expense Item	Allotment Received		Total Allotment	Obligations Incurred	Unobligated Balance of Allotment
	This Release	4th Quarter Release			
PERSONAL SERVICES (100)					
Salaries (Permanent Positions)	14,539,700.00	-	14,539,700.00	14,539,700.00	-
Salaries (Casual)	746,000.00	-	746,000.00	746,000.00	-
PERA	1,865,100.00	-	1,865,100.00	1,865,051.39	48.61
RATA	136,000.00	-	136,000.00	136,000.00	-
Clothing Allowance	324,000.00	-	324,000.00	324,000.00	-
Honoraria	2,006,500.00	-	2,006,500.00	2,006,425.00	75.00
Productivity Incentive Benefit	114,000.00	-	114,000.00	114,000.00	-
Step Increment	-	-	-	-	-
Bonus & Cash Gift	1,580,000.00	-	1,580,000.00	1,579,959.00	41.00
Pag-IBIG Fund Cont.	94,000.00	-	94,000.00	93,800.00	200.00
PHILHEALTH Cont.	211,500.00	-	211,500.00	211,336.50	163.50
Emp. Comp. Ins. Premiums	93,900.00	-	93,900.00	93,600.00	300.00
Terminal Leave Credits	-	-	-	-	-
Others					
Loyalty Award	50,000.00	-	50,000.00	50,000.00	-
Overtime Pay	38,300.00	-	38,300.00	38,274.05	25.95
Sub-Total Regular PS	21,799,000.00	-	21,799,000.00	21,798,145.94	854.06
Other Releases:					
Life & Retirement Insurance Premium	1,690,000.00	390,000.00	2,080,000.00	2,078,737.86	1,262.14
SSL3 - 1st & 2nd Tranche	340,000.00	-	340,000.00	333,534.36	6,465.64
Pension and Gratuity Benefits	-	626,704.00	626,704.00	626,703.54	0.46
Miscellaneous Personnel Benefits Fund	-	3,021,000.00	3,021,000.00	3,020,479.71	520.29
SSL3 - 1st Tranche	3,145,000.00	-	3,145,000.00	3,145,000.00	-
PEI	-	840,000.00	840,000.00	810,000.00	30,000.00
Sub-Total Other Releases PS	5,175,000.00	4,877,704.00	10,052,704.00	10,014,455.47	38,248.53
TOTAL PERSONAL SERVICES	26,974,000.00	4,877,704.00	31,851,704.00	31,812,601.41	39,102.59
MAINTENANCE & OTHER OPERATING EXPENSES					
Traveling Expenses	822,000.00	-	822,000.00	317,501.92	504,498.08
Training and Seminar Exp.	1,718,500.00	-	1,718,500.00	1,356,277.46	362,222.54
Supplies and Materials	1,018,700.00	-	1,018,700.00	1,016,269.50	2,430.50
Water, Illumin. & Power Serv.	2,473,000.00	-	2,473,000.00	2,472,971.98	28.02
Communication Expenses	996,500.00	-	996,500.00	995,550.83	949.17
Advertising Expense	6,000.00	-	6,000.00	5,600.00	400.00
Printing and Binding	246,500.00	-	246,500.00	216,953.00	29,547.00
Rents	1,236,000.00	-	1,236,000.00	1,236,000.00	-
Subscription Expense	434,900.00	-	434,900.00	333,985.00	100,915.00
Professional Expense	1,414,600.00	-	1,414,600.00	1,413,739.49	860.51
Repair and Maintenance	268,000.00	-	268,000.00	264,409.55	3,590.45
Extraordinary & Misc. Exp.	827,300.00	-	827,300.00	826,587.96	712.04
Insurance Premiums	38,000.00	-	38,000.00	37,856.44	143.56
Other Services	-	-	-	-	-
Total MOOE	11,500,000.00	-	11,500,000.00	10,493,703.13	1,006,296.87
CAPITAL OUTLAY	200,000.00	-	200,000.00	199,795.08	204.92
GRAND TOTAL	38,674,000.00	4,877,704.00	43,551,704.00	42,506,099.62	1,045,604.38

STATEMENT OF ALLOTMENT, OBLIGATIONS AND BALANCES
CONTINUING APPROPRIATION
As of 31 December 2011

Department : Department of Foreign Affairs
Agency : Foreign Service Institute
Fund Title : General Fund
F.P.A. : 101

Expense Item			Total Allotment	Obligations Incurred	Unobligated Balance of Allotment
	This Release	4th Quarter Release			
MAINTENANCE & OTHER OPERATING EXPENSES					
Traveling Expenses	-	-	-	-	-
Training and Seminar Exp.	-	-	-	-	-
Supplies and Materials	-	-	-	-	-
Water, Illumin. & Power Serv.	-	-	-	-	-
Communication Expenses	-	-	-	-	-
Advertising Expense	27,080.00	-	27,080.00	27,076.80	3.20
Printing and Binding	-	-	-	-	-
Rents	-	-	-	-	-
Subscription Expense	-	-	-	-	-
Professional Expense	273,669.71	-	273,669.71	273,603.15	66.56
Repair and Maintenance	-	-	-	-	-
Extraordinary & Misc. Exp.	-	-	-	-	-
Insurance Premiums	-	-	-	-	-
Other Services	-	-	-	-	-
Total MOOE	300,749.71	-	300,749.71	300,679.95	69.76
CAPITAL OUTLAY					
Office Equipment	-	-	-	-	-
Furniture & Fixture	-	-	-	-	-
IT Equipment	-	-	-	-	-
Books	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-
GRAND TOTAL	300,749.71	-	300,749.71	300,679.95	69.76

PREPARED BY:


 MARY ANN M. FAIGAO
 Acting Budget Officer