

## STATEMENT OF ALLOTMENTS, OBLIGATIONS AND BALANCES

As of 31 December 2017

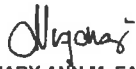
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Department : Department of Foreign Affairs  
 Agency : Foreign Service Institute  
 Fund : 101

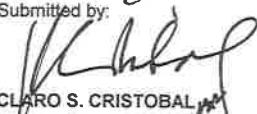
PIA/P /ALLOTMENT CLASS / OBJECT OF EXPENDITURES (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4)	Remarks (6)
		This Report (3)	To Date (4)		
<b>CURRENT YEAR BUDGET</b>					
<b>PERSONNEL SERVICES (100)</b>					
Salaries and Wages - Regular					
Basic Salary - Civilian	29,418,000.00	2,366,926.69	29,414,641.67	3,358.33	
Salaries and Wages - Casual/Contractual	689,000.00	70,414.62	687,518.30	1,481.70	
Other Compensation					
PERA - Civilian	2,139,000.00	172,774.20	2,136,347.86	2,652.14	
Representation Allowance	265,000.00	15,000.00	265,000.00	0.00	
Transportation Allowance	257,000.00	15,000.00	256,500.00	500.00	
Clothing/Uniform Allowance - Civilian	445,000.00	0.00	445,000.00	0.00	
Productivity Incentive Allowance - Civilian	0.00	0.00	0.00	0.00	
Honoraria - Civilian	2,431,000.00	292,850.00	2,430,025.00	975.00	
Year end Bonus	2,440,000.00	83,999.00	2,438,505.90	1,494.10	
Cash Gift	441,000.00	4,750.00	440,750.00	250.00	
Other Bonuses and Allowances		0.00	0.00	0.00	
Productivity Enhancement Incentive - Civilian	426,000.00	420,500.00	420,500.00	5,500.00	
Performance Based Bonus - Civilian	0.00	0.00	0.00	0.00	
Mid-Year Bonus	2,518,000.00	26,192.00	2,516,168.00	1,832.00	
CNA Incentive	1,036,000.00	1,036,000.00	1,036,000.00	0.00	
Personnel Benefit Contributions					
Pag-IBIG Contributions	108,000.00	8,500.00	106,500.00	1,500.00	
PhilHealth Contributions	333,000.00	27,275.00	330,062.50	2,937.50	
Employees Compensation Insurance Premiums	108,000.00	8,500.00	106,200.00	1,800.00	
Other Personnel Benefits					
Retirement Gratuity - Civilian	0.00	0.00	0.00	0.00	
Terminal Leave Benefits - Civilian	0.00	0.00	0.00	0.00	
Other Personnel Benefits					
Step Increment	38,000.00	4,802.87	36,669.23	1,330.77	
Step Increment-Meritorious Performance	0.00	0.00	0.00	0.00	
Other Personnel Benefits	524,000.00	516,068.57	522,668.57	1,331.43	
<b>Sub-Total Regular PS</b>	<b>43,616,000.00</b>	<b>5,069,552.95</b>	<b>43,589,057.03</b>	<b>26,942.97</b>	
Other Releases					
Life & Retirement Insurance Premium	3,515,000.00	266,524.94	3,515,000.00	0.00	
Pension and Gratuity Benefits	3,115,568.00	-2.43	3,115,567.85	0.15	
Miscellaneous Personnel Benefits Fund	1,226,388.00	1,225,632.74	1,225,632.74	755.26	
<b>Sub-Total Other Releases PS</b>	<b>7,856,956.00</b>	<b>1,492,155.25</b>	<b>7,856,200.59</b>	<b>755.41</b>	
<b>Total Personnel Services</b>	<b>51,472,956.00</b>	<b>6,561,708.20</b>	<b>51,445,257.62</b>	<b>27,698.38</b>	
<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES (200)</b>					
Travelling Expenses	968,000.00	44,537.57	964,404.68	3,595.32	
Training and Scholarship Expenses	1,461,000.00	91,021.70	1,456,185.94	4,814.06	
Supplies and Materials Expenses	1,095,000.00	51,674.74	1,089,935.11	5,064.89	
Utility Expenses	2,236,000.00	371,172.17	2,220,162.47	15,837.53	
Communication Expenses	919,000.00	21,588.91	888,308.72	30,691.28	
Extraordinary and Miscellaneous Expenses	457,000.00	112,752.35	454,939.02	2,060.98	
Professional Services	370,000.00	56,000.00	369,174.80	825.20	
General Services	1,689,000.00	366,153.88	1,683,890.98	5,109.02	
Repairs and Maintenance	188,000.00	7,679.00	187,043.40	956.60	
Taxes, Insurance Premium and Other Fees	127,000.00	0.00	126,057.71	942.29	
Other Maintenance and Operating Expenses				0.00	
Advertising Expenses	0.00	0.00	0.00	0.00	
Printing and Publication Expenses	414,000.00	0.00	413,300.00	700.00	
Rents/Lease Expenses	1,205,000.00	0.00	1,204,350.00	650.00	
Membership Dues and Contribution to Organization	36,000.00	0.00	10,895.40	25,104.60	
Subscription Expenses	387,000.00	124,949.00	375,528.20	11,471.80	
<b>Total Maint.&amp; Other Operating Expenses</b>	<b>11,552,000.00</b>	<b>1,247,529.32</b>	<b>11,444,176.43</b>	<b>107,823.57</b>	
<b>FINANCIAL EXPENSE</b>					
Other Financial Charges	3,000.00	0.00	601.50	2,398.50	
<b>Total Financial Expense</b>	<b>3,000.00</b>	<b>0.00</b>	<b>601.50</b>	<b>2,398.50</b>	
<b>CAPITAL OUTLAY (300)</b>					
Property, Plant and Equipment Outlay					
Transportation Equipment Outlay					
Motor Vehicles	0.00	0.00	0.00	0.00	
Machinery and Equipment Outlay					
ICT Equipment	1,453,000.00	0.00	1,447,125.80	5,874.20	
Furniture, Fixtures and Books Outlay	0.00	0.00	0.00	0.00	
<b>Total Capital Outlay</b>	<b>1,453,000.00</b>	<b>0.00</b>	<b>1,447,125.80</b>	<b>5,874.20</b>	
<b>TOTAL CURRENT APPROPRIATIONS</b>	<b>64,480,956.00</b>	<b>7,809,237.52</b>	<b>64,337,161.35</b>	<b>143,794.65</b>	

P/A/P /ALLOTMENT CLASS / OBJECT OF EXPENDITURES (1)	Allotment Received (2)	Obligations Incurred		Unobligated Balance of Allotment (5)=(2)-(4)	Remarks (6)
		This Report (3)	To Date (4)		
<b>PRIOR YEAR'S BUDGET (Continuing Appropriation)</b>					
<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES (200)</b>					
Travelling Expenses	0.00	0.00	0.00	0.00	
Training and Seminar Exp.	332,727.83	0.00	332,727.83	0.00	
Supplies and Materials Expenses	0.00	0.00	0.00	0.00	
Communication Expenses	0.00	0.00	0.00	0.00	
Subscription Expenses	11,126.00	11,000.00	11,000.00	126.00	
Printing and Publication Expenses	234,670.92	9,000.00	232,880.00	1,790.92	
Extraordinary and Miscellaneous Expenses	5,039.41	0.00	5,000.00	39.41	
Professional Services	66,666.66	0.00	66,666.66	0.00	
<b>Total Maint.&amp; Other Operating Expenses</b>	<b>650,230.82</b>	<b>20,000.00</b>	<b>648,274.49</b>	<b>1,956.33</b>	
<b>CAPITAL OUTLAY (300)</b>					
Machinery and Equipment Outlay					
ICT Equipment	270,559.30	126,248.00	208,633.00	61,926.30	
Furniture, Fixturs and Books Outlay					
Library Books	281,837.25	3,838.50	278,415.25	3,422.00	
Property, Plant and Equipment Outlay					
Transportation Equipment Outlay					
Motor Vehicles	20,750.00	0.00	0.00	20,750.00	
<b>Total Capital Outlay</b>	<b>573,146.55</b>	<b>130,086.50</b>	<b>487,048.25</b>	<b>86,098.30</b>	
<b>TOTAL PRIOR YEAR'S BUDGET</b>	<b>1,223,377.37</b>	<b>150,086.50</b>	<b>1,135,322.74</b>	<b>88,054.63</b>	
<b>GRAND TOTAL</b>	<b>65,704,333.37</b>	<b>7,959,324.02</b>	<b>65,472,484.09</b>	<b>231,849.28</b>	

Certified Correct:

  
**MARY ANN M. FAIGAO**  
 Budget Officer  
 Date: 29 January 2018

Submitted by:

  
**CLARO S. CRISTOBAL**  
 Director-General  
 Date: 29 January 2018