

FOREIGN SERVICE INSTITUTE
Bids and Awards Committee


SUPPLEMENTAL/BID BULLETIN NO. 1-2020

This Supplemental/Bid Bulletin No. 1-2020 dated 6 January 2020 for the Project "Re-Bidding of Janitorial Services (1 February to 31 December 2020)" is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said documents.

PARTICULARS	CLARIFICATIONS/AMENDMENTS
Section II. Instruction to Bidders 12.1.(a).(ii) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.	Bidder shall only submit a matrix of all its ongoing government and private contracts.
Section VI. Schedule of Requirements Item No. 1 Eight (8) Janitorial Personnel Female – Three (3) Male – Five (5)	Female – Two (2) Male – Six (6)
Section VII. Technical Specifications Page 71 – Item 1 Janitorial Personnel Quantity : 3 Female and 5 Male Page 76 – Standard Computation Philhealth contribution Php190.75	Quantity : 2 Female and 6 Male Philhealth contribution Php 208.09 Please see the Revised Standard Computation (copy attached)

For the information and guidance of all concerned.

Issued this 8th day January 2020 in the City of Pasay.


CARMELITA S. MARASIGAN
Chairperson, Bids and Awards Committee

STANDARD COMPUTATION (REVISED):

JANITORIAL SERVICES
1 February to 31 December 2020

No. of days	310
Daily rate	P537.00
A. Payable Directly to Janitorial Personnel	
a. Basic salary/month (Php537.00 x 310 days) /12	13,872.50
b. 13 th month pay (Php13,872.50/12)	1,156.04
c. Five days incentive leave (Php537.00 x 5) /12	<u>223.75</u>
Subtotal A	15,252.29
B. Payable to the government:	
a. Social Security Service Premium	1,120.00
b. Philhealth Premium	208.09
c. ECC Contribution	10.00
d. PAG-Ibig Fund Contribution	<u>100.00</u>
Subtotal B	1,438.09
C. Total Contract Cost (A+B)	_____
D. Administrative Cost (Cx10%)	_____
E. Supplies and Materials	_____
F. Total Contract Price (C+D+E)	_____
G. VAT (D+E) x 12%	_____
Total monthly cost per janitor	_____
Total monthly cost for 8 janitors	_____
Total cost for 8 janitors for 11 months	_____

Note: This Technical Specifications must be signed by the Bidder or its authorized representative with statement of conformity/compliance, and submitted together with other required documents on or before the Deadline for Submission of Bids.