

**FOREIGN SERVICE INSTITUTE  
PROCUREMENT MONITORING REPORT  
As of July 1 to December 31, 2020**

Code (UACS/P AP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity											Source of Funds	
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award/POJO	Contract Signing	Notice to Proceed	Delivery/ Completion		Inspection & Acceptance
<b>COMPLETED PROCUREMENT ACTIVITIES AS OF DECEMBER 31, 2020</b>																	
N/A	Procurement of Book Cart	Library	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-10-013	06-Oct	N/A	6-Nov	N/A	GOP - GAA
N/A	Procurement of RFID UHF Book tags and Asset tags	Library	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-10-014	6-Oct	N/A	6-Nov	N/A	GOP - GAA
N/A	Procurement of Various Office Supplies	FSI	No	Shopping	N/A	7301995	N/A	N/A	N/A	N/A	N/A	2020-11-015	20-Nov	N/A	20-Dec	N/A	GOP - GAA
N/A	Procurement of Various Toners	FSI	No	Shopping	N/A	7301995	N/A	N/A	N/A	N/A	N/A	2020-11-016	20-Nov	N/A	20-Dec	N/A	GOP - GAA
N/A	Procurement of Various IT Equipment	MISS	No	NP-SVP	N/A	7238652	N/A	N/A	N/A	N/A	N/A	2020-11-017	11-Nov	N/A	11-Dec	N/A	GOP - GAA
N/A	Procurement of Various Books	Library	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-018	27-Nov	N/A	28-Dec	N/A	GOP - GAA
N/A	Procurement of Various IT Semi-Expendable Items	Library	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-021	27-Nov	N/A	28-Dec	N/A	GOP - GAA
N/A	Procurement of Various IT Equipment	MISS	No	NP-SVP	N/A	7302477	N/A	N/A	N/A	N/A	N/A	2020-12-022	5-Dec	N/A	28-Dec	N/A	GOP - GAA
N/A	Extension of Virtual Server Hosting for the Learning Management System	CPRSD	No	Extension	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-08-015	10-Aug	N/A	10-Sep	N/A	GOP - GAA
N/A	Procurement of Service Provider for Learning and development Programs for Six Months	Library	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-10-016	1-Oct	N/A	30-Oct	N/A	GOP - GAA
N/A	Procurement of Memorabilia	FSI	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-017	20-Nov	N/A	20-Dec	N/A	GOP - GAA
N/A	Repair of FSI Service Vehicle	GSS	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-017A	24-Nov	N/A	22-Dec	N/A	GOP - GAA
N/A	Digital Conversion of Selected FSI Publications	Publications	No	NP-SVP	N/A	7256877	N/A	N/A	N/A	N/A	N/A	2020-11-018	11-Nov	N/A	11-Dec	N/A	GOP - GAA
N/A	Printing of Book Entitled "Women in Diplomacy"	Publications	No	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-12-019	16-Dec	N/A	28-Dec	N/A	GOP - GAA
N/A	Repair of FSI Service Vehicle	GSS	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-12-020	14-Dec	N/A	28-Dec	N/A	GOP - GAA

**Total Alloted Budget of Procurement Activities**  
**Total Contract Price of Procurement Activities Conducted**  
**Total Savings (Total Alloted Budget - Total Contract Price)**

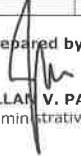
**ON-GOING PROCUREMENT ACTIVITIES**

N/A	Procurement of ProQuest Database Online Subscription	Library	Yes	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-019	27-Nov	N/A	Ongoing	N/A	GOP - GAA
N/A	Procurement of Lex Libris Subscription	Library	Yes	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2020-11-020	27-Nov	N/A	Ongoing	N/A	GOP - GAA
N/A	Renewal of Internet Services for 2021	FSI	Yes	WETI	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Bac 50-2020	29-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Rental of Photocopying Machine for 1 Year	FSI	Yes	NP-SVP	N/A	7380934	N/A	N/A	N/A	N/A	N/A	Bac 48-2020	29-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Rental of Computers for FSI Employees	FSI	Yes	NP-SVP	N/A	7380961	N/A	N/A	N/A	N/A	N/A	Bac 47-2020	29-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Subscription of Anti-Virus Software	MISS	Yes	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Bac 46-2020	29-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Procurement of Web Hosting Services for One Year	MISS	Yes	NP-SVP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Bac 45-2020	29-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Procurement of Virtual Server Hosting for the Learning Management System	CPRSD	Yes	NP-SVP	N/A	7359189	N/A	N/A	N/A	N/A	N/A	Bac 44-2020	28-Dec	N/A	Ongoing	N/A	GOP - GAA
N/A	Bidding for Janitorial Services for One Year	FSI	Yes	Public Bidding	N/A	7300649	20-Nov	24-Nov	24-Nov	24-Nov	27-Nov	Bac 43-2020	16-Dec	N/A	Ongoing	N/A	GOP - GAA


**Total Alloted Budget of On-going Procurement Activities**

Code (UACS/P AP)	Procurement Program/Project	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the APP)
		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (If applicable)	
<b>COMPLETED PROCUREMENT /</b>															
N/A	Procurement of Book Cart	14,500.00	14,500.00	-	13,440.00	13,440.00	-	N/A	N/A	N/A	N/A	N/A	N/A	05-Nov	N/A
N/A	Procurement of RFID UHF Book Tags and Asset Tags	79,100.00	79,100.00	-	79,100.00	79,100.00	-	N/A	N/A	N/A	N/A	N/A	N/A	00-Nov	N/A
N/A	Procurement of Various Office Supplies	98,600.00	98,600.00	-	36,000.00	36,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	20-Dec	N/A
N/A	Procurement of Various Toners	98,600.00	98,600.00	-	25,186.00	25,186.00	-	N/A	N/A	N/A	N/A	N/A	N/A	20-Dec	N/A
N/A	Procurement of Various IT Equipment	674,500.00	-	674,500.00	580,600.00	-	580,600.00	N/A	N/A	N/A	N/A	N/A	N/A	11-Dec	N/A
N/A	Procurement of Various Books	3,390.00	3,390.00	-	3,390.00	3,390.00	-	N/A	N/A	N/A	N/A	N/A	N/A	27-Dec	N/A
N/A	Procurement of Various IT Semi-Expendable Items	31,000.00	31,000.00	-	19,300.00	19,300.00	-	N/A	N/A	N/A	N/A	N/A	N/A	27-Dec	N/A
N/A	Procurement of Various IT Equipment	82,000.00	-	82,000.00	65,400.00	-	65,400.00	N/A	N/A	N/A	N/A	N/A	N/A	28-Dec	N/A
N/A	Extension of Virtual Server Hosting for the Learning Management System	75,000.00	75,000.00	-	59,895.83	59,895.83	-	N/A	N/A	N/A	N/A	N/A	N/A	10-Sep	N/A
N/A	Procurement of Service Provider for Learning and development Programs for Six Months	998,000.00	998,000.00	-	910,000.00	910,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	30-Oct	N/A
N/A	Procurement of Memorabilia	42,000.00	42,000.00	-	33,400.00	33,400.00	-	N/A	N/A	N/A	N/A	N/A	N/A	20-Dec	N/A
N/A	Repair of FSI Service Vehicle	110,000.00	110,000.00	-	108,311.00	108,311.00	-	N/A	N/A	N/A	N/A	N/A	N/A	22-Dec	N/A
N/A	Digital Conversion of Selected FSI Publications	60,500.00	60,500.00	-	60,254.88	60,254.88	-	N/A	N/A	N/A	N/A	N/A	N/A	11-Dec	N/A
N/A	Printing of Book Entitled "Women in Diplomacy"	200,000.00	200,000.00	-	133,500.00	133,500.00	-	N/A	N/A	N/A	N/A	N/A	N/A	28-Dec	N/A
N/A	Repair of FSI Service Vehicle	120,000.00	120,000.00	-	118,785.96	118,785.96	-	N/A	N/A	N/A	N/A	N/A	N/A	28-Dec	N/A
		2,687,250.00													
		(2,246,623.67)													
		440,626.33													

<b>ON-GOING PROCUREMENT AC</b>															
Code (UACS/P AP)	Procurement Program/Project	Total	MOOE	CO	Total	MOOE	CO	List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (If applicable)	Remarks (Explaining changes from the APP)
N/A	Procurement of ProQuest Database Online Subscription	90,000.00	90,000.00	-	90,000.00	90,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Procurement of Lex Libris Subscription	69,048.00	69,048.00	-	60,368.00	60,368.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Renewal of Internet Services for 2021	600,000.00	600,000.00	-	600,000.00	600,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Rental of Photocopying Machine for 1 Year	246,000.00	246,000.00	-	246,000.00	246,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Rental of Computers for FSI Employees	834,000.00	834,000.00	-	805,200.00	805,200.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Subscription of Anti-Virus Software	60,000.00	60,000.00	-	58,200.00	58,200.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Procurement of Web Hosting Services for One Year	8,000.00	8,000.00	-	8,000.00	8,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Procurement of Virtual Server Hosting for the Learning Management System	250,000.00	250,000.00	-	250,000.00	250,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	Ongoing	N/A
N/A	Bidding for Janitorial Services for One Year	1,900,000.00	1,900,000.00	-	1,896,441.60	1,896,441.60	-	N/A	30-Oct	30-Oct	30-Oct	30-Oct	30-Oct	Ongoing	N/A
<b>Total Alloted Budget of On-going</b>		3,052,000.00			3,017,841.60										

Prepared by:  
  
**ALLAN V. PADILLA**  
 Administrative Officer II

Recommended for Approval by:  
  
**CARMELITA S. MARASIGAN**  
 BAC Chairperson

APPROVED:  
  
**JOSE MARIA A. CARINO**  
 Director-General, FSI  
 and Head of the Procuring Entity