

LANGUAGE SELF-STUDY PROGRAM OUTLINE

A. INTRODUCTION

1. A short history of the language
2. Pronunciation (Regional accents)
3. Grammar rules
4. Writing

B. DAILY CONVERSATION TOPICS¹

1. Greetings, nationality, verbs related to self-introduction
 - a. Verbs
 - b. Nationality
 - c. Alphabet
 - d. Greetings
2. Asking questions:
 - a. Who, What, Where, When, Why, How,
 - b. Color
3. Days, Weeks, Months,
 - a. Days, weeks, months
 - b. Writing dates
 - c. Verbs
4. Names of places and interpret signs which travelers will most often encounter
-bank, hospital, mall/market/convenience stores, etc.
5. Numbers (prices of goods/items).
 - a. Read numbers
 - b. Read/ask for prices of goods/items
6. Looking for a place to stay
 - a. Describing one's place
 - b. Cardinal and ordinal numbers
 - c. Preposition of place

¹Topics based on results of an online survey conducted with previous Language Self-Study Program participants who are now posted abroad.

7. The family, Physical characteristics, regular verbs
 - a. The Family
 - b. Describing one's physical characteristics
 - c. Conjugation of regular verbs
8. Looking for a place to eat (bar vs. restaurant)
 - a. Ordering in a bar
 - b. Ordering in a restaurant
 - c. Food/dishes
 - d. Ask for price
 - e. The verb
9. Clothing, shopping in the mall.
 - a. Describing the materials of clothes
 - b. Asking for price
 - c. Ask for an opinion about clothing
 - d. Express preferences
10. Asking and giving directions
 - a. Asking and giving directions
 - b. Verbs
11. Telling time, reflexive verbs
 - a. Telling time
 - b. Reflexive verbs
12. Expressions of gratitude and forgiveness, leave-taking, and honorifics (formal and casual)
13. Accepting/rejecting an Invitation
 - a. Inviting or proposing for a date/meeting
 - b. Accepting / Rejecting an invitation
 - c. Gerund
14. Bank transactions
 - a. Currency

b. Banking transactions





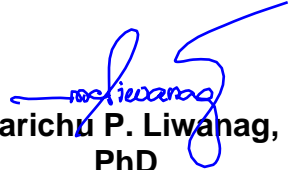
15. Writing simple sentences

*Variety of vocabulary words

C. WORK-RELATED TOPICS²

- 1. Answering emails, writing formal letters and note verbale, answering a telephone call, relaying tasks/directions to local hires (errands)
(Sample letters writings (standard vs. informal)
- 2. Coordination with authorities, government, and private agencies
- 3. Familiarity with requirements/documents
*Sample documents
*Sample forms – how to fill out government forms.
- 4. Tourism promotion

D. ASSESSMENT

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² Topics based on results of an online survey conducted with previous Language Self-Study Program participants who are now posted abroad.