LANGUAGE SELF-STUDY PROGRAM OUTLINE

A. INTRODUCTION
   1. A short history of the language
   2. Pronunciation (Regional accents)
   3. Grammar rules
   4. Writing

B. DAILY CONVERSATION TOPICS¹
   1. Greetings, nationality, verbs related to self-introduction
      a. Verbs
      b. Nationality
      c. Alphabet
      d. Greetings
   2. Asking questions:
      a. Who, What, Where, When, Why, How,
      b. Color
   3. Days, Weeks, Months,
      a. Days, weeks, months
      b. Writing dates
      c. Verbs
   4. Names of places and interpret signs which travelers will most often encounter - bank, hospital, mall/market/convenience stores, etc.
   5. Numbers (prices of goods/items).
      a. Read numbers
      b. Read/ask for prices of goods/items
   6. Looking for a place to stay
      a. Describing one’s place
      b. Cardinal and ordinal numbers
      c. Preposition of place

¹Topics based on results of an online survey conducted with previous Language Self-Study Program participants who are now posted abroad.
7. The family, Physical characteristics, regular verbs
   a. The Family
   b. Describing one's physical characteristics
   c. Conjugation of regular verbs

8. Looking for a place to eat (bar vs. restaurant)
   a. Ordering in a bar
   b. Ordering in a restaurant
   c. Food/dishes
   d. Ask for price
   e. The verb

9. Clothing, shopping in the mall.
   a. Describing the materials of clothes
   b. Asking for price
   c. Ask for an opinion about clothing
   d. Express preferences

10. Asking and giving directions
    a. Asking and giving directions
    b. Verbs

11. Telling time, reflexive verbs
    a. Telling time
    b. Reflexive verbs

12. Expressions of gratitude and forgiveness, leave-taking, and honorifics (formal and casual)

13. Accepting/rejecting an Invitation
    a. Inviting or proposing for a date/meeting
    b. Accepting / Rejecting an invitation
    c. Gerund

14. Bank transactions
    a. Currency
b. Banking transactions

15. Writing simple sentences

*Variety of vocabulary words

C. WORK-RELATED TOPICS

1. Answering emails, writing formal letters and note verbale, answering a telephone call, relaying tasks/directions to local hires (errands)
   (Sample letters writings (standard vs. informal))
2. Coordination with authorities, government, and private agencies
3. Familiarity with requirements/documents
   *Sample documents
   *Sample forms – how to fill out government forms.
4. Tourism promotion

D. ASSESSMENT

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2 Topics based on results of an online survey conducted with previous Language Self-Study Program participants who are now posted abroad.